

NOTICE

FOR THE 5TH ANNUAL GENERAL BODY MEETING (AGM)

No. BAA/AGM/2021

Dated: 08th Oct 2021

To,
Members of BAA

Subject: **Notice for 5th Annual General Body Meeting of BAA**

This is to notify you that the **5th Annual General Body Meeting** of the members of **Buying Agents Association** will be held on **Saturday, 23rd October, 2021** at **04:00 P.M** at the **Kalyan Kendra Hall, 9, Block C, Vasant Vihar, New Delhi**. To join the AGM virtually, we shall send a link soon.

The Agenda and annexures for the meeting are enclosed herewith for your reference.

Note: Please note that in case of adjournment due to lack of quorum, the adjourned meeting shall be held after one hour at the same Day, Date and Place i.e. on **23rd October, 2021** at **05:00 PM**.

Keeping in mind our environment and to avoid wastage of paper, we shall not be providing hard copies of the attached documents and would request members to review the documents prior to the AGM.

We request all our members to make it convenient to attend the General Body Meeting. A line of confirmation would be highly appreciated.

By order of the Governing Body



(Anchal Kansal)
General Secretary

Place: New Delhi

Date: 08th October, 2021

AGENDA

FOR THE 5TH ANNUAL GENERAL BODY MEETING (AGM)

DATE: 23rd October 2021 (Saturday) **VENUE:** KALYAN KENDRA HALL, VASANT VIHAR,
NEW DELHI & ONLINE (HYBRID MODE)

TIME: 04:00 PM

The following are the agenda items:-

Item No.	Agenda	Notes / remarks
1	It is proposed that the Minutes of the 4th Annual General Meeting held on 15.01.2021 to be ratified by the members of the General Body. (Annexure – I)	
2	It is proposed that the Action Taken Report of the 4th Annual General Meeting held on 15.01.2021 to be ratified by the members of the General Body. (Annexure – II)	
3	Financial matters: To receive, consider and adopt the annual report and audited statement of accounts for the year 2020-21. (Annexure III)	
4	To consider and sanction (with or without modifications) the budget estimated for the ensuing year.	
5	Appointment of auditors for the ensuing year and fixing their remuneration (as recommended by Governing Body)	